***Sample of email to be sent to patients***

[Letterhead of participating general practice]

[Name of patient]

[Address]

[Postcode]

Dear Mr/Mrs/Ms [Name of the participant]

**Findingout what patients think about the safety of healthcare in general practice**

Our practice wishes to identify how we can improve patient safety. Part of this involves a questionnaire to find out what you, as one of our patients, think about the safety of healthcare in general practice.

Please find enclosed a copy of the questionnaire, which you are invited to fill in and return to the practice. Please note that you are free to choose whether or not to fill in the questionnaire, and your choice will not affect your health care in any way.

Yours sincerely

[Name of practitioner]