

## SAFEGUARDING CHILDREN MULTI-DISCIPLINARY TEAM MEETING

### STEP 1: FAMILY DETAILS & REASON FOR DISCUSSION

AGENCY COMPLETING FORM: GP			
Child's Name		DOB	
Family Address:			Telephone Number:
Other Family Members:			
Name:	DOB:	Relationship to child above:	Parental responsibility? Y/N
Significant others not registered at this practice (eg father)		Significant others not in family home	
Name	DOB	Name	DOB
Reason for discussion at safeguarding meeting Copy & paste the task and/or consultation that requests for the family to be put on safeguarding meeting agenda – include any relevant history			
Reason for referral to safeguarding office:			
Date:	Details		
Historic and complicating factors Additional information:			
Date:	Update		

## STEP 2 – REVIEW NOTES TO ASSESS FOR SAFEGUARDING RISKS

MENTAL HEALTH REVIEW - MOTHER		
Date mental health reviewed?		
Medication prescribed?		
Referral to Wellbeing?		
Risk assessment of notes – MOTHER		
Area of concern	Tick	Please detail
Domestic violence		
Substance misuse		
Alcohol misuse		
Mental health issues		
Has been subject themselves to previous child protection proceedings,		
Has had other children subject to child protection proceedings		
Has had previous children looked after by the Local Authority		
Has extremely poor hygiene or financial poverty, which is likely to hinder caring for the child.		
Risk assessment of notes – PARTNER or significant others		
Area of concern	Tick	Please detail
Domestic violence		
Substance misuse		
Alcohol misuse		
Mental health issues		
Has been subject themselves to previous child protection proceedings		
Has had other children subject to child protection proceedings		
Has had previous children looked after by the Local Authority		
Has extremely poor hygiene or financial poverty, which is likely to hinder caring for the child.		

**STEP 3: DETAILS OF SAFEGUARDING MEETING DISCUSSION**

**NAME OF FAMILY:    DATE:** \_\_\_\_\_

Meeting Attendees	Agency	Supporting who	Have they contributed to MDT meeting?

What are we worried about	What is going well	What needs to happen

Historic and complicating factors
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**NEXT STEPS**

Action?	Who will do this?	By when?
Agreed review dates		